Create runbook

First, create a runbook. The sample runbook created in this quickstart outputs Hello World by default.

1. Open your Automation account.
2. Click **Runbooks** under **PROCESS AUTOMATION**. The list of runbooks is displayed.
3. Click the **Add a runbook** button found at the top of the list. On the **Add Runbook** page, select **Quick Create**.
4. Enter "Hello-World" for the runbook **Name**, and select **PowerShell** for **Runbook type**. Click **Create**.
5. The runbook is created and the **Edit PowerShell Runbook** page opens.
6. Type or copy and paste the following code into the edit pane. It creates an optional input parameter called "Name" with a default value of "World", and outputs a string that uses this input value:

PowerShell Copy

param

(

[Parameter(Mandatory=$false)]

[String] $Name = "World"

)

"Hello $Name!"

1. Click **Save**, to save a draft copy of the runbook.

Test the runbook

Once the runbook is created, you test the runbook to validate that it works.

1. Click **Test pane** to open the **Test** page.
2. Enter a value for **Name**, and click **Start**. The test job starts and the job status and output display.
3. Close the **Test** page by clicking the **X** in the upper right corner. Select **OK** in the popup that appears.
4. In the **Edit PowerShell Runbook** page, click **Publish** to publish the runbook as the official version of the runbook in the account.

Run the runbook

Once the runbook is published, the overview page is shown.

1. In the runbook overview page, click **Start** to open the **Start Runbook** configuration page for this runbook.
2. Leave **Name** blank, so that the default value is used, and click **OK**. The runbook job is submitted, and the job page appears.
3. When the **Job status** is **Running** or **Completed**, click **Output** to open the **Output** pane and view the runbook output.